

## Approaching the End of Your Lease

- Make sure you are within your contracted mileage allowance
- Call us at least 45 days before turn-in to schedule your complimentary pre-inspection<sup>§</sup>
- Review your pre-inspection wear and use condition report
- Make repairs to reduce end-of-term liability (each tire must have at least 1/8th inch tread at its lowest point)
- Contact your dealer for repairs covered by optional products<sup>‡</sup> purchased through the dealership
- Contact us with repair receipts from authorized repair centers
- Check out the new vehicle lineup and schedule a test drive
- Contact us to request an extension if you need more time

## Before Turning in Your Vehicle

- You must contact your originating dealer to schedule your lease return
- Meet your contractual obligations before turning in your vehicle; you may be charged for early turn-in
- Contact your dealer or local DMV for any state license and/or registration requirements
- Prepare your vehicle for turn-in
  - Remove all personal items
  - Turn-in all sets of keys to the vehicle
  - Clear any personal digital information from in-vehicle interfaces
  - Anything that came with your vehicle when you first leased it must be returned to avoid charges (for example: all keys, owner's manuals, cargo covers, removable seats, remotes, headphones, navigation systems/SD cards, spare tires/tools)

## Turning in Your Vehicle

- Return your completed Odometer Statement to us
- Contact us with your turn-in details: name/address of the dealer, name of the person who took your keys, the date and time you dropped it off, and the mileage from your Odometer Statement
- Provide us with the VIN of your next lease or purchase to see if you qualify for any loyalty credits or waivers

## After Turning in Your Vehicle

- Complete the Lease Turn-In form online or contact us within 1 business day of turn in
- Cancel recurring payments as we cannot stop these on your behalf
- If you receive a lease-end bill, promptly pay any amount due